

Volunteer Role: Team Leader

9:30am-3:00pm. Flexible dates available

Weekdays at Book HQ, W10



Become a valued member of our team

The Children's Book Project is a grassroots charity, powered by volunteers at every stage of what we do. At our Book HQ on Golborne Road, W10 our volunteer Team Leaders run corporate and community events at which donated books are checked, organised and boxed for distribution. Each event is attended by volunteers that are briefed and supported by the Team Leader and a wider team. The Team Leader also helps volunteers to properly understand the value of their contribution.

Our Team Leaders work as part of a team and are supported by 2-3 Volunteer Coordinators at each session. Your role as a Team Leader will be to set overall objectives for the day, to brief the team at the outset and to ensure all health and safety protocol is adopted.

The role

On any typical day with us this role might include:

- Briefing the Volunteer Coordinators so that they can support you
- Briefing the wider volunteer pool at the start of the session: setting objectives and explaining a little about our work
- Ensuring plans are achieved and completing necessary reporting

Who are we looking for?

Absolutely anyone can enjoy this role with us! You might have an interest in our aims, in children's books or in volunteering within your local community. We are looking for people that enjoy communicating with others, working as part of a team and helping to make a tangible difference to the lives of children and young people throughout London.

The role can involve standing for periods of time so you should be mobile. You should be a confident communicator and well organised.

What we offer you

The opportunity to work as a fully supported, valued member of our team. Training, ongoing support and great communication. A choice of shifts. Regular socials.

Anticipated commitment

we run three volunteering days a week. Semi regular attendance helps us to plan but you can pick dates that work for you.

To find out more or to apply

Email clare@childrensbookproject.co.uk to find out more about this role and to come and meet us.

